



## Excellent Opportunity in our HR Department

S&A Group is the UK's largest independent strawberry grower. The Group, which also has berry growing operations overseas and grows early UK asparagus, uses modern and innovative growing techniques to drive and support its thriving year-round soft fruit import business. Our principal customers include the major multiple food retailers.

We are excited to offer the opportunity for the following full time, permanent vacancy within our HR department, based in Hernhill Nursery, Kent:

### HR Assistant

The main purpose of the role is to assist with agricultural workers discipline procedures, grievance procedures and worker forums in Kent and provide support to HR team in the day to day HR activities related to S&A employees, including conducting HR projects as required.

The main duties and responsibilities include:

- Productivity & Attendance monitoring
- Produce & maintain HR documentation
- Conducting Agricultural Worker Disciplinary Hearings
- Payroll
- Coordinate and conduct employee training
- Assisting the HR Team with specific projects
- Assist the HR Function with administrative tasks as required
- Periodic travel to other UK S&A sites

### Are you the ideal candidate?

The successful applicant will:

- Have a desire to learn new skills, take on new challenges and help others
- Interpersonal skills to build effective working relationships both internally and externally
- Good IT skills with the ability to manipulate data effectively and efficiently
- The ability to take ownership of tasks and work with minimum supervision
- Full UK Driving Licence

Our people are core to our business and we are proud of providing a working environment that allows people to grow and develop in all areas of the business. The atmosphere at S&A is fast paced, exhilarating and rewarding.

We offer a competitive salary, 33 days annual leave, pension contributions and scope to uncover your potential with a rapidly expanding, independent business.

In association with the benefit hub, we have also developed a retail shopping and voucher portal, where you will be able to enjoy discounts, rewards and perks on thousands of the brands you love.

Please apply by e-mail to [vacancies@sagroup.co.uk](mailto:vacancies@sagroup.co.uk) and attach an up-to-date CV and confirmation that you have read our Candidate Privacy Notice, available on our website.



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